

#### **Minutes of Berryfields Parish Council Meeting**

# held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0Y

on Wednesday 17 April 2024.

**Present:** Councillors Laurilee Green), Arun Sekhar, Louise Rees, Lucy Harmes, Nigel Pike, Paul Redshaw, Rick Smith, Anthea Cass Clerk, Pooja Chotai Minute taker and Ashley Waite Buckinghamshire Councillor.

#### 24.1 Apologies for absence

Cllr Yandrapati, Cllr Gundapudi and Cllr Lane

# 24.2 **Declarations of interests** in items on the agenda

None

#### 24.3 **Open forum** (under adjournment):

Cllr Waite attended the meeting and gave an update on items including new fly-tipping laws in Buckinghamshire, Property Management companies in Berryfields, and the Community board's new initiative 'Play Streets'

#### 24.4 Planning

To consider any planning applications submitted for consultation to the Parish Council And any other applications received after the publication of This agenda:

**24/01119/APP** | Householder application for log cabin to be used as an office space | 47 Redcurrant Avenue Aylesbury Buckinghamshire HP18 0ZH

Full details: <a href="https://publicaccess.aylesburyvaledc.gov.uk/online-applications/application">https://publicaccess.aylesburyvaledc.gov.uk/online-applications/application</a> details.do?activeTab=summary&keyVal=SBMK54CLH3N00&prevPage=inTray

Councillors resolved to be neutral towards this application and have no objections

Proposed by: Cllr Redshaw Seconded by: Cllr Sekhar

**24/01199/APP** | Householder application for extension and roof extension to outbuilding | 2 Billingsfield Cottages Bicester Road Quarrendon Buckinghamshire HP18 OPS

Full details: 24/01199/APP | Householder application for extension and roof extension to outbuilding | 2 Billingsfield Cottages Bicester Road Quarrendon Buckinghamshire HP18 OPS (aylesburyvaledc.gov.uk)

Councillors resolved to be neutral towards this application and have no objections.

Proposed by: Cllr Smith Seconded by: Cllr Sekhar

#### 24.5 Minutes

To agree the Minutes of the Parish Council meeting held on 20<sup>th</sup> March 2024.

Proposed by: Cllr Smith Seconded by: Cllr Rees

#### 24.6 Land & facilities

## Roman Park & Village Hall

Update as circulated on Clerk's report.

## Station parking tablet - resolution required

Councillors resolved to purchase a tablet for Roman Park Reception to record number plates of hirers cars using the station car park.

Proposed by : Cllr Sekhar Seconded by: Cllr Smith

#### Versailles Boxes revisited - resolution required

Councillors have agreed the installation of solar lights in the Versailles Boxes. This is a more economical and cost-effective solution.

Proposed by: Cllr Smith Seconded by: Cllr Rees

#### **Kiosk**

Councillors agreed to a separate meeting to discuss the plans for the kiosk.

The meeting agreed 10<sup>th</sup> May 2024. 7.30 pm

#### **Allotments**

The majority of invoices have now been paid for this year's rental. The outstanding ones have been chased.

### Park inspections and repairs

Nothing to report

#### 24.7 Finance

24.7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

	BERRYFIELDS PARISH COUNCIL Payment run 17 April 2024		Net	VAT	Tota
BARCLAYS					
Agnieszka Albors consulting RTM	Park Inspections inv PC001867  Monthly Contract ground maintenance Inv 4574	£	202.50	£0.00	
RTM	Additional ground work - Allotment hedges/Noble Crescent ditches	£	2,752.86 1,095.00	f 550.57 f 219.00	£ 3,303 £ 1,314
Chiltern Railways	INV SINVC16221 annual payment for 40 parking spaces in Aylesbury Vale Parkway @£399 per space	£	15,690.00	£ 3,192.00	f 19,152
Pickerings	Rental charges for containers for MARCH 1181511	£	168.00	£ 33.60	£ 201
Pickerings	Rental charges for containers for MARCH 1181510	£	100.80	£ 20.16	£ 120
Dave Lucas	Grass cuts and graffiti removal inv BCP 19/03/24	£	175.00	£ -	£ 175
Play Inspection Company	Park Inspections inv 67667 training course - part recharged	£	1,440.00	f 216.00	f 1,656
Martin Nolan	Removal of waste	£	250.00	£ -	£ 250
Shard	Digital licences - annual payment - inv4578	£	110.00	£ 22.00	£ 132
Shard	Office 365 Inv 4556	£	112.10	£ 22.42	£ 134
See the Light	Inv 24842649	£	76.00	£ 15.20	£ 91
				£ -	
		£	22,172.26	£ 4,290.95	£ 26,733
LLOYDS				£ -	
Consultancy - hall	Hall Duty Manager	f	1,477.50	£ -	f 1,477
PHS	Annual fee for clean/replace mats INV 70412356	£	470.20	£ 94.04	£ 564
Culligan	Drinking water machine	£	17.26	£ -	f 17
Aston Cleaning	Monthly cleaning for hall and hygiene bins INV 2567	£	844.03	£ 168.81	f 1,012
Aylesbury Fire	Annual service INV 39412	£	69.70	£ 13.94	£ 83
See it Clean	Window cleaning INV 8915	£	80.00	f 16.00	£ 96
		£	2,958.69	£ 292.79	£ 3,251
	TOTAL	£	25,130.95	£ 4,583.74	£ 29,984
Receipts	Big Top Nursey - rental and electricity recharge for March-June	£	7,645.29	1529.06	
	HMRC VAT Returns for qtr end Jan 2024	£	2,641.29	0.00	
	Precept - half year	£	112,500.00	0.00	,
	Allotment Rent  Recharges for parishes for Play Inspection course	£	1,720.00 655.50	0.00 £131.10	
	nectial ges for parisites for riay inspection course	£	124,506.58	£ 1,529.06	
				3,22	===,
Budgeted Payments made	EON	£	2,028.35	£405.67	2434
	HMRC	£	2,000.00	£0.00	£ 2,000
	Public Works Loan	£	3,534.28	£0.00	£ 3,534
	Staff salaries including NI and pensions paid to DCK for clerk and hall staff	£	5,637.61	0.00	£ 5,637
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	I	£	13,200.24	£ 405.67	£ 7,968

Proposed by: Cllr Rees Seconded by: Cllr Smith

## 24.7.2 To agree on the accounts to end March as circulated.

Cllr Sekhar queried the Net Current Assets figure on the balance sheet. For councillors' information, The Net Current Assets for a Parish Council equals the value of Reserves, so the only way in which the Council could have Zero Net Current Assets is if the Council has zero Reserves.

Proposed by: Cllr Rees Seconded by: Cllr Pike Councillors resolved to write off the accumulated over-claimed VAT per Kevin Rose from IAC Accountants recommendation and correction.

Proposed by: Cllr Rees Seconded by: Cllr Pike

## **24.8 Events**

Agree date for the Annual Parish Meeting – 9<sup>th</sup> May 2024

Youth Club – a meeting to discuss final plans for the opening was agreed for  $30^{th}$  April at 6.30 pm, ahead of the meeting for the kiosk.

# 24.9 Meetings & matters of report

# 24.10 Dates of next Parish Council Meeting

Annual Parish Council Meeting Wednesday 22 May 2024